

## **Nationwide Retirement Solutions**

# Plan Sponsor Election of CARES Act Provisions

Page 1 of 1

Phone: 877-496-1630 • nrsplan@nationwide.com

This form is to be used to elect Plan provisions made available under the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

1. Plan Information		
Plan Number: <u>0038192001</u>	Plan Name: City of Murrieta	
2. Plan Type(s) (select all that apply)		
□ ALL 図 457(b) □ 401(k) □ 401(a) [	☐ 403(b) ☐ Other:	
3. Election of Provisions (select all that apply)		

### X Coronavirus-Related Distributions

A coronavirus-related distribution is available to participants who have been impacted by COVID-19 and otherwise may not be eligible for a distribution under the terms of the Plan.

- Participants may take up to \$100,000.00 across all Plans controlled by this employer between January 1, 2020 and December 31, 2020
- Distributions per participant may not exceed 100% of their total vested balance(s)
- Participants must self-certify they meet at least one of the following qualifications:
  - They have been diagnosed with the virus SARS-CoV-2 or with coronavirus disease 2019 (COVID-19) by a test approved by the Centers for Disease Control and Prevention
  - · They have a spouse or dependents diagnosed with such virus or disease by such a test
  - They have experienced adverse financial consequences stemming from such virus or disease as a result of: being quarantined, furloughed, laid off, reduced work hours, unable to work due to lack of child care, closing or reduction of hours of a business owned or operated by the individual
- 10% early withdrawal tax may be waived
- Ordinary income tax may be paid in equal installments over a three-year period, beginning in tax year 2020
- · Participants may repay distributions, exclusive of contribution limits, within the three-year period

### 

If this Plan doesn't currently permit loans, you will need to contact Nationwide for assistance setting up a loan program for your Plan.

For a 180-day period beginning March 27, 2020 and ending September 23, 2020, the Plan may offer loans to participants who are impacted by COVID-19. The terms of the loan differ from traditional loans:

- Increases current retirement Plan loan limits to the lesser of \$100,000 or 100% of the participant's vested account balance.
- Participants have the option to suspend loan repayments until at least January 1, 2021. Loan interest will continue to accrue during the suspension of payments.
- Participants must self-certify they meet at least one of the following qualifications:
  - They have been diagnosed with the virus SARS-CoV-2 or with coronavirus disease 2019 (COVID-19) by a test approved by the Centers for Disease Control and Prevention
  - · They have a spouse or dependents diagnosed with such virus or disease by such a test
  - They have experienced adverse financial consequences stemming from such virus or disease as a result of: being quarantined, furloughed, laid off, reduced work hours, unable to work due to lack of child care, closing or reduction of hours of a business owned or operated by the individual

### 4. Authorization

I, as the Plan Sponsor or an authorized person acting on behalf of the Plan Sponsor for the above named Plan(s), elect the CARES Act provision(s) indicated above.

I understand that Nationwide will waive the payment of non-systematic RMDs due in 2020 per the CARES Act unless a participant contacts Nationwide and requests to receive their RMD.

• If the Plan would like a different arrangement for RMD distributions, please contact your Nationwide representative. Nationwide will update your Plan documents (if applicable) to reflect the above changes.

Authorized Signer:		
Printed Name: Deor	na Knight	
Signature:	Docusigned by:  Deora kright	Date:4/28/2020   1:03 PM EDT
NOTE: Ad	dobe Signature is not permitted.	



# **Certificate Of Completion**

Envelope Id: DAE3A4DCF30A454FAC9321C8BC902BE4

Subject: Please DocuSign: NRF-0743AO Public Plan Sponsor CARES Act Elections Form

Custom Field: COVID-19

Custom Field: Public or Private: Public

FILENET\_COC\_CONSUMER\_ID: SOA\_COC\_NF

Source Envelope:

Document Pages: 1 Signatures: 1 Certificate Pages: 5 Initials: 0

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

**Envelope Originator:** 

Status: Completed

**Gayle Somers** 

10 West Nationwide Blvd. Columbus, OH 43215 somersg@nationwide.com IP Address: 24.43.97.11

### **Record Tracking**

Status: Original Holder: Gayle Somers

4/28/2020 1:01:50 PM somersg@nationwide.com Location: DocuSign

## **Signer Events**

## Signature Deona Knight

dknight@murrietaca.gov

Security Level: DocuSign.email

ID: 1

4/28/2020 1:01:53 PM

In Person Signer Events

Deona Enight

Signature Adoption: Pre-selected Style Using IP Address: 24.43.97.11

## **Timestamp**

Sent: 4/28/2020 1:01:52 PM Viewed: 4/28/2020 1:02:11 PM Signed: 4/28/2020 1:03:27 PM

### **Electronic Record and Signature Disclosure:**

Accepted: 4/28/2020 1:02:11 PM

ID: 9a496b94-051d-4401-8431-b57278bc6f94

### Signature **Timestamp**

**Editor Delivery Events Status Timestamp** 

**Agent Delivery Events Status Timestamp** 

**Intermediary Delivery Events Timestamp Status** 

**Certified Delivery Events Status Timestamp** 

### **Carbon Copy Events Status Timestamp**

COPIED

Nationwide Retirement Plans nrsplan@nationwide.com

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Sent: 4/28/2020 1:03:28 PM Viewed: 4/28/2020 1:57:17 PM

Not Offered via DocuSign

Witness Events	Signature	Timestamp
----------------	-----------	-----------

**Notary Events** Signature **Timestamp** 

**Envelope Summary Events Status Timestamps** 

**Envelope Sent** Hashed/Encrypted 4/28/2020 1:03:28 PM Certified Delivered Security Checked 4/28/2020 1:03:28 PM

Envelope Summary Events	Status	Timestamps
Signing Complete	Security Checked	4/28/2020 1:03:28 PM
Completed	Security Checked	4/28/2020 1:03:28 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

### ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Nationwide Retirement Plans (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

# **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

# Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

# Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

# All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

### **How to contact Nationwide Retirement Plans:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by phone call: 1-800-772-2182

To contact us by email send messages to: rprivate@nationwide.com

# To advise Nationwide Retirement Plans of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at rprivate@nationwide.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

# To request paper copies from Nationwide Retirement Plans

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to rprivate@nationwide.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

# To withdraw your consent with Nationwide Retirement Plans

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send us an e-mail to rprivate@nationwide.com and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

## Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows
	Vista®; Mac OS® X
Mobile Applications:	Apple iOS® 8.0 and above; Android <sup>™</sup> 4.0 and
	above; Windows 8.1 and above; Windows 10;
	Windows Phone 8.1
Mobile Web Signing:	Apple iOS® 7.0 or above. Android <sup>™</sup> 4.0 or
	above
Browsers:	Latest stable release (except where noted) of
	Internet Explorer® (8.0 or above, compatibility
	mode is supported only for 9.0 and above);
	Windows Edge; Mozilla® Firefox®, Safari ™;
	Google Chrome®. Pre-release (e.g., beta)
	versions of operating systems and browsers are
	not supported.

PDF Reader:	Acrobat® or similar software may be required
	to view and print PDF files
Screen Resolution:	1024 x 768 minimum
Enabled Security Settings:	Allow per session cookies

<sup>\*\*</sup> These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

## Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Nationwide Retirement Plans as described above, I
  consent to receive from exclusively through electronic means all notices,
  disclosures, authorizations, acknowledgements, and other documents that are
  required to be provided or made available to me by Nationwide Retirement
  Plans during the course of my relationship with you.